



Lou Ann Texeira
Executive Officer

MEMBERS

Federal Glover <i>County Member</i>	Dwight Meadows <i>Special District Member</i>
Michael R. McGill <i>Special District Member</i>	Rob Schroder <i>City Member</i>
Martin McNair <i>Public Member</i>	Don Tatzin <i>City Member</i>
Gayle B. Uilkema <i>County Member</i>	

ALTERNATE MEMBERS

Sharon Burke <i>Public Member</i>
Tom Butt <i>City Member</i>
George H. Schmidt <i>Special District Member</i>
Mary N. Piepho <i>County Member</i>

April 11, 2012 (Agenda)

April 11, 2012
Agenda Item 12

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

Appointment of Public Member and Alternate Public Member

Dear Commissioners:

This report is submitted by the Public Member Ad Hoc Screening Committee composed of Commissioners Glover, Meadows and Tatzin.

The terms of Public Member McNair and Alternate Public Member Sharon Burke will expire in May 2012. Pursuant to statute and local policy, the city, county and special district members appoint the public member and alternate public member. Selection of the public member and alternate public member is subject to the affirmative vote of at least one city, one county and one special district member.

In accordance with LAFCO's policies and procedures, the Commission approved the selection process to fill the vacancies; directed LAFCO staff to commence the recruitment; and appointed an ad hoc screening committee to review applications and make recommendations to the Commission. Notices were published in all editions of the *Contra Costa Times* and sent to interested parties and local agencies in Contra Costa County; 15 applications were received and forwarded to the ad hoc screening committee (Attachment 1).

The Public Member Ad Hoc Screening Committee met in open session on March 29 and March 30 and interviewed the 15 candidates for Public Member and Alternate Public Member. Following the interviews, the Committee unanimously recommended that the Commission interview five candidates for these positions.

- Don Blubaugh
- Sharon Burke
- Kathy Hopkins
- Herb Moniz
- Ivor Samson

All of the candidates except Mr. Blubaugh are willing to serve as the alternate public member if not selected as the public member; Mr. Blubaugh seeks only the public member position.

Committee members asked each applicant a standard set of questions (Attachment 2); and in some cases, a Committee member asked a follow-up question.

On April 2, the Executive Officer notified the five individuals that they were referred by the Committee to the full Commission, and sent them an email indicating the format for the discussion with the Commission as recommended by the Committee. The key parts of that message follow:

The full Commission will receive your application form in their meeting packet along with a report from the Committee. The Committee recommended that rather than begin the discussion with the Commission with questions, we want each candidate to take less than five minutes to introduce him/herself and address the following topics.

- *What motivates you to seek the Public Member position on LAFCO?*
- *Given LAFCO's regulatory powers and duties and its authority to initiate special studies (which are enumerated at www.contracostalafco.org), how will your experience and background combined with your approach to making decisions enable you to help the Commission fulfill its responsibilities?*
- *Considering almost any dimension, Contra Costa County is highly diverse. How will you represent the public on the matters that come before the Commission?*

Following your statement, the Chair will call on members of the Commission to ask you other questions. We expect the discussion with each applicant will take approximately 15-20 minutes.

RECOMMENDATION

Appoint the Public Member and Alternate Public Member with terms ending May 2, 2016.

Attachments:

Attachment 1 – Public Member/Alternate Public Member List and Finalist Applications

Attachment 2 – Screening Committee Interview Questions

CONTRA COSTA LAFCO
PUBLIC MEMBER APPLICANTS
INTERVIEWS MARCH 29 AND 30, 2012
(FINALISTS IN BOLD)

Helen M. Allen, Clayton

Donald A. Blubaugh, Brentwood

Sharon Burke, Alamo

Paul Carman, Richmond

Jess Centeno, Pittsburg

David Dolter, Alamo

Tashia M. Flucas, Pinole

Kathy Hopkins, Lafayette

Winchee Lin, Pleasant Hill

Judy B. Lloyd, Danville

Marilynne L. Mellander, El Sobrante

Herb Moniz, San Ramon

Ivor E. Samson, Lafayette

Dale E. Smith, Oakley

Mark Thomson, Martinez

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)

651 Pine Street, Sixth Floor □ Martinez CA 94553
(925) 335-1094 □ Fax (925) 335 -1031 □ LTexte@lafco.eccounty.us

APPLICATION FOR PUBLIC MEMBER AND ALTERNATE PUBLIC MEMBER

Name: Donald A. Blubaugh

Address:

Phone/Fax: E-mail:

Employer/Occupation: Retired Local Government Chief Executive

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1 Please briefly describe your experience in local government and/or with local community organizations: My experience in local government is outlined in the resume attached.

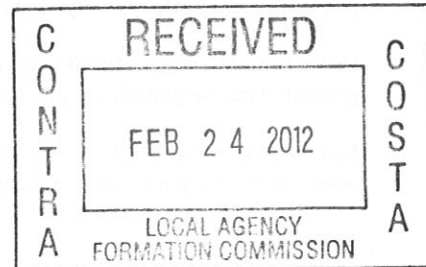
2 Please briefly describe your employment background (you may attach a *brief* resume, if desired): See resume attached

3 Please briefly describe your educational background: See resume attached

4 Please briefly summarize why you wish to serve on LAFCO and your qualifications to serve as a member of the Commission (you may attach a one-page statement, if desired): See statement attached

5 Please specify whether you are applying for the Public Member seat, the Public Member Alternate seat, or both. Public Member Seat

*Applications must be received in the LAFCO office by **5:00 pm on March 9, 2012**. Thank you for your interest in the Contra Costa LAFCO.*



DONALD A. BLUBAUGH

PROFESSIONAL EXPERIENCE

City Manager	City of Martinez	2007 -2008
Interim City Manager	City of Martinez	2006 – 2007 (Sept – Feb)
Interim City Manager	City of Oakley	2005 (Aug-Dec)
Interim City Manager	City of Orinda	2005 (Feb-Aug)
Executive Director (Part Time)	Contra Costa Mayors' Conference	2004 - 2011
Project Manager (Part Time)	Contra Costa Shaping Our Future	2001 -- 2004
Senior Advisor)	League of California Cities/ICMA	2002 - 2007
Lecturer (Part Time)	Cal State, East Bay	1980 - 2002
City Manager	City of Walnut Creek, CA	1988 - 2002 (Retired)
City Manager	City of Hayward, CA	1979 - 1988
City Manager	City of Palm Springs, CA	1973 - 1979
Assistant City Manager	City of Palm Springs, CA	1969 - 1973
Assistant to City Manager	City of Riverside, CA	1965 - 1969

SIGNIFICANT GENERAL MANAGEMENT EXPERIENCE:

- Provide management and facilitation of county-wide growth visioning process (Shaping Our Future) in Contra Costa County involving 19 cities and the county.
- Maintained effective working relationship with city council members in seven California cities over 44 years of service
- Development of comprehensive organization improvement programs for Councils and staff:
 - Team building and conflict resolution skill building.
 - Training employees to be trainers and conducting most training events, at little or no direct cost.
 - Facilitation skill building to assist in problem solving for council members, employees and community organizations
- Extensive experience in working with other governmental agencies at the local, county and statewide level.
- Direction and supervision of full service cities having up to 800 employees, 15 departments, and budgets ranging from \$7.0 million to \$90.0 million per year.
- Preparation of budget documents (one-year and two-year) that set forth work objectives as well as financial projections to facilitate review of work accomplishments at year-end.
- Extensive experience in developing staff (at all levels) to more effectively perform their work, to grow personally and professionally, and to relate better with community residents.
- Utilization of citizen attitude surveys and community meetings to help build community consensus on general plans, neighborhood protection strategies, budget priorities and service levels.
- Managed successful labor relations working with aggressive labor organizations and local employee associations using interest based approach

DONALD A. BLUBAUGH

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- Worked collaboratively with the private sector in economic development activities (downtown improvements, airports, redevelopment activities) to enhance revenue growth from property and sales taxes.
- Significant accomplishment in work on intergovernmental relations: federal/local; state/local; city/county; city/city.

SPECIAL STUDIES, PROJECTS, AND PROGRAMS

Beyond those general management activities described above, I have been involved personally in Palm Springs, Hayward and Walnut Creek with certain "projects and programs" of general Council interest. Major ones are:

- Working with the League of California Cities, California Constitutional Revision Commission, County Supervisors Association, the Governor's Office and others in redefining the state-local relationship
- With a small group of elected officials and city managers developed the concept of a visioning process for Contra Costa County for 2025
- Initiated Walnut Creek's community connection program to facilitate and improve interaction between city hall and various neighborhood organizations.
- Working actively with other public agencies in both Contra Costa County and Alameda County to resolve long-standing solid waste problems.
- Supervising preparation of general plans (Hayward and Walnut Creek), airport specific plans (Palm Springs and Hayward) and neighborhood and downtown specific plans (Hayward and Walnut Creek).
- Worked with the city council staff and a citizen committee to establish an infrastructure funding program (Orinda), managed final stages of contract award for a new city hall building (Orinda) and initiated better financial recording and accounting (Oakley)

EDUCATION

Master of Governmental Administration - Wharton Graduate School, University of Pennsylvania, 1966

Bachelor of Arts, Social Sciences - Shippensburg State University (Pennsylvania), 1964

Certified Adult Education Trainer/Facilitator - Sentient Systems - May 1984

PROFESSIONAL ASSOCIATIONS

International City/County Management Association, Life Member

City Manager Department, League of California Cities

President 1990-91; Board of Directors, 1975-78, 1983-85; 1988-1995

League of California Cities Board of Directors 1993-95

Continuing Education for Public Officials

Member, Board of Directors	1986 to 1993
President, Board of Directors	1986 to 1993
Trainer/Facilitator	1985 to 1998

Please briefly summarize why you wish to serve on LAFCO and your qualifications to serve as a member of the Commission

I completed 46 years of local government work when I left the Contra Costa Mayors' Conference Executive Director position in December, 2011. Twenty four years of that service was focused on Contra Costa County.

I led the staff effort to develop a comprehensive county-wide land use and transportation plan (Shaping Our Future) that was supported by the County and all cities. While the final report was not embraced by all sponsors of the effort, its implementation has been seen through many actions that developed after completion of the report in 2004. More importantly, it gave me an opportunity to become even more familiar the many diverse communities of Contra Costa.

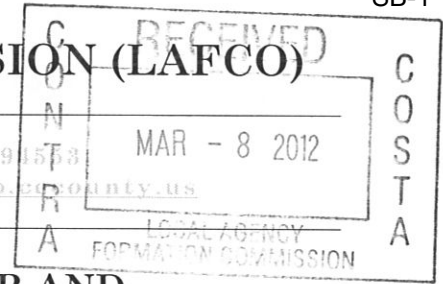
Likewise my service in the Contra Costa Mayors' Conference provided additional insights to the workings of the County and its local agencies.

I have worked with LAFCO throughout my career and thus know its purpose and function. I know the County and its many parts. I also know the many public agencies in the region.

It seems fitting that I should seek the Public Member seat on LAFCO as I transition from being a fully engaged public employee to one who volunteers service to the region that was the focus of more than half of my working career.

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)

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APPLICATION FOR PUBLIC MEMBER AND ALTERNATE PUBLIC MEMBER

Name: Sharon Burke

Address: _____

Phone/Fax: _____

E-mail: _____

Employer/Occupation: Retired NonProfit Association Manager
=====

1. Please briefly describe your experience in local government and/or with local community organizations: Alternate Public Member Contra Costa LAFCO 2009-present; Alamo Beautification Committee, LL District Zone 36, 1990-1996; Founding Board Member, Alamo Boulevard of Trees Committee 1988-1990 (street tree project in Alamo); PTA President Rancho Romero School 1996-1998; PTA Vice President, Stone Valley Middle School and San Ramon Valley High School, 1998-2004; Vice President and Board Member League of Women Voters of Diablo Valley, 1983-1996, 2011-2012, Member LWVDV, 1980-present; Member, San Ramon Valley School District Facilities Advisory Committee, 1997-1998; President, Rowan Branch, Children's Hospital Auxiliary 2004-2006 and 2012; Vice President, Diablo Valley Chapter, National Charity League, 2003-2007; Board of Directors, Alamo Stonegate Homeowner's Association, 1996-2000; Co-Founder, Board Member, LAFCO Proponent/Petitioner, Alamo Incorporation Movement, 2006-2009.
2. Please briefly describe your employment background (you may attach a *brief* resume, if desired): 1973-1983, various progressively responsible positions, California Canning Peach Association, Lafayette, ending as Corporate Secretary/Director of Member Services; 1984-1992, Executive Director, California Christmas Tree Growers Association, Lafayette and Alamo, CA; 1992-Present, Homemaker, Mom of 3, Community Volunteer.
3. Please briefly describe your educational background: B.A. Communication Arts, University of San Francisco, 1981
4. Please briefly summarize why you wish to serve on LAFCO and your qualifications to serve as a member of the Commission (you may attach a one-page statement, if desired):

I first became aware of LAFCo in 1983, when I was peripherally involved in an Alamo incorporation movement that was terminated by Contra Costa LAFCo before being sent to the voters. From 2006-2009 as a Board Member of the Alamo Incorporation Movement I became heavily involved with the LAFCo process for incorporation. I became familiar with the Cortese-Knox-Hertzberg Act, I attended the two day LAFCo University on incorporations, I became knowledgeable and supportive of LAFCo's and their mission. After Alamo incorporation failed, I was contacted by two other incorporation committees, one in East Los Angeles, L.A. County, and one in Jurupa Valley, Riverside County. I met with their proponents and informally advised them on a volunteer basis on the LAFCo process. (East Los Angeles effort has since failed at the LAFCo level, Jurupa Valley was successful at the ballot box). I have enjoyed my tenure on Contra Costa LAFCo and I have added to my LAFCo knowledge in the past three years. I have attended a one day CALAFCo workshop on fire service and three CALAFCo statewide conferences. I have 30 years of experience as a volunteer with the League of Women Voters of Diablo Valley, and this has taught me to look at issues from all sides and to analyze and research before making decisions. I spent my entire twenty year working career working for farmers and that gave me an appreciation of the conflicts and issues involved in preserving open space and agriculture. I have never been employed or served as an officer of a city, county or special district and I am not active in partisan politics. I feel this makes me uniquely qualified to bring the public's point of view to LAFCo. I have no conflicts with employment. My children are grown and I have the time and interest to devote to the position.

5. Please specify whether you are applying for the Public Member seat, the Public Member Alternate seat, or both. Both Public Member and Public Member Alternate.

*Applications must be received in the LAFCo office by 5:00 pm on March 9, 2012.
Thank you for your interest in the Contra Costa LAFCo.*

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

Application for Public Member and Alternate Public Member

Name: Kathy Hopkins
Address:
Phone:
Email:
Employer/Occupation: Retired



1. Please briefly describe your experience in local government and/or with local community organizations:

I retired last year as General Manager of the Fairfield-Suisun Sewer District (FSSD), a special district serving the cities of Fairfield, Suisun City and some portions of Solano County. My 10-member Board of Directors included the full city councils and mayors of the two cities. During my 19 years at the agency, I worked closely with city and county officials on a variety of issues that impacted the community. I have also served as a Director, Committee Chair, or Treasurer on various agency's Boards, including the California Sanitation Risk Management Authority, the California Association of Sanitation Agencies, the National Association of Clean Water Agencies, and the Water/Wastewater Leadership Center.

2. Please briefly describe your employment background (you may attach a brief resume, if desired):

I worked for 19 years at FSSD, starting in the Finance Department, and working my way up to Finance Director, then Assistant General Manager, and then in 2006 the Board of Directors chose me to be the General Manager of the agency.

3. Please briefly describe your educational background:

B.A. from University of California
 M.B.A. from Cal State University at San Francisco

4. Please briefly summarize why you wish to serve on LAFCO and your qualifications to serve as a member:

Now that I am retired, I would like to be able to make a contribution to my own community. Because of my experience, I believe I can offer some value to LAFCO in this position. I have an understanding of the issues that go on at the County and LAFCO level, and how local agencies interact in that context. I am familiar with LAFCO Municipal Service Reviews, and in fact oversaw the review of my own agency in 2006. I have worked effectively with officials and staff at the city and county level for many years (see references, below).

5. Please specify whether you are applying for the Public Member seat, the Public Member Alternate seat, or both:

I would very much like to be considered for either of these two positions.

References:

Jim Spring

Solano County Board of Supervisors
 Solano County LAFCO
 (707) 784-6136
 jpspring@solanocounty.com

Harry Price

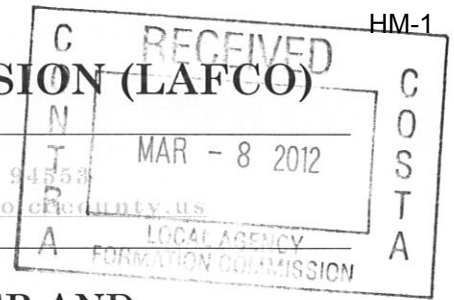
Mayor, City of Fairfield
 Vice-Chair Solano County LAFCO
 (707) 249-7215
 hprice@fairfield.ca.gov

Greg Baatrup

General Manager
 Fairfield-Suisun Sewer District
 (707) 429-8930
 gbaatrup@fssd.com

CONTRA COSTA
LOCAL AGENCY FORMATION COMMISSION (LAFCO)

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APPLICATION FOR PUBLIC MEMBER AND
ALTERNATE PUBLIC MEMBER

Name: Herb Moniz

Address:

Phone/Fax:

E-mail:

Employer/Occupation: City Manager (Retired); Rancher/Farmer (Present)

- =====
1. **Please briefly describe your experience in local government and/or with local community organizations:** I have worked for cities, counties, special districts (both dependent and independent) and in the private sector. I have served on numerous boards and committees in Contra Costa County, San Mateo County and Sacramento County. I have 30 plus years as a local government administrator, volunteer and entrepreneur.
 2. **Please briefly describe your employment background (you may attach a *brief* resume, if desired):** City Manager – San Ramon (22 years); City Manager – Town of Colma (2½ years); Administrator – Mission Oaks Recreation & Park District (Sacramento County); Superintendent – Fulton-El-Camino Recreation & Park District (Sacramento County); Recreation Supervisor – City of Pittsburg; Recreation Supervisor – City of San Francisco.
 3. **Please briefly describe your educational background:** (MS) Parks & Community Services Administration – San Francisco State; (BA) Physical Education – San Francisco State; (AA) City College of San Francisco.
 4. **Please briefly summarize why you wish to serve on LAFCO and your qualifications to serve as a member of the Commission (you may attach a one-page statement, if desired):** I have been fortunate enough to have served in a number of capacities in local and regional government for the past 30 plus years. As stated previously, I have been involved mostly in administrative capacities in just about all phases of local government.....from developing a City Charter to dissolving a Special District. I have participated in LAFCO services reviews in two counties, have worked for both dependent and independent special districts, served as Executive Director of a regional Fire Authority, as well as the Administrator of a volunteer Fire District and the CEO of two Public Finance Authorities. As the City Manager of San Ramon I became keenly aware of the sub-regional AND regional

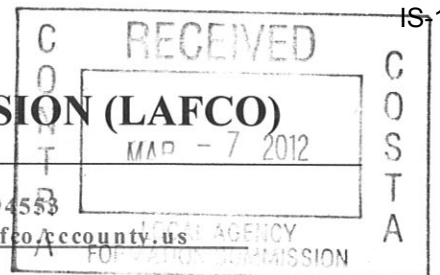
service issues in the Tri-valley. I have owned a walnut and almond farm in Tehama County since 1989 and am currently running a horse ranch in Lathrop (San Joaquin County); therefore I am keenly aware of the challenges facing California agriculture today. Why do I wish to serve on LAFCO? I truly believe that through the Local Agency Formation Commission process we can contribute to the prosperity and health of Contra Costa County assuring the orderly growth of government agencies which will in turn assure the efficient provision of local government services and continue with the thoughtful preservation of agricultural land.

5. **Please specify whether you are applying for the Public Member seat, the Public Member Alternate seat, or both.** Both.

Applications must be received in the LAFCO office by 5:00 pm on March 9, 2012.

Thank you for your interest in the Contra Costa LAFCO.

CONTRA COSTA
LOCAL AGENCY FORMATION COMMISSION (LAFCO)



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(925) 335-1094 ♦ Fax (925) 335-1031 ♦ LTexe@lafcoaccountv.us

**APPLICATION FOR PUBLIC MEMBER AND
ALTERNATE PUBLIC MEMBER**

Name: Ivor E. Samson

Address:

Phone/Fax:

E-mail:

Employer/Occupation: SNR Denton US LLP/ Attorney

1. Please briefly describe your experience in local government and/or local community organizations:

- Founder and President, Lafayette Homeowners Council
- Lafayette Planning Commission 1989-1991
- Lafayette City Council 1991-1995; 1997-2006; two terms as Mayor
- Lafayette Citizen of the Year, 2007

2. Please briefly describe your employment background (you may attach a *brief* resume if desired):

Litigation partner in an international law firm specializing in commercial litigation, land use, and project permitting issues. Please see attached resume.

3. Please briefly describe your educational background:

- BA UC Berkeley, 1967
- MSc London School of Economics, 1968
- JD Boalt Hall, University of California, 1972

4. Please briefly summarize why you wish to serve on LAFCO and your qualifications to serve as a member of the Commission (you may attach a one page statement, if desired):

See attached statement.

5. Please specify whether you are applying for the Public Member seat, the Public Member Alternate seat, or both.

I am applying for the Public Member seat and, if not selected for that position, then applying for the Public Member alternate seat.

*Applications must be received in the LAFCO office by **5:00 pm on March 9, 2012.**
Thank you for your interest in the Contra Costa LAFCO.*

4. Please briefly summarize why you wish to serve on LAFCO and your qualifications to serve as a member of the Commission (you may attach a one page statement, if desired):

I have always been interested in how “government” works at all levels as well as the inter-relationship between different agencies and levels of government.

In my professional career I have had the opportunity to represent (as well as be opposed to) numerous public agencies in both regulatory and judicial forums, including the LAFCOs in two other Bay Area counties. I have been actively involved in community affairs and public service for over thirty years, both as a volunteer and as an elected official.

I believe that this professional and community experience provides me with a broad background and understanding that would allow me to serve effectively as a LAFCO Member.

I do not have an “agenda”; I have simply reached that point in my career where I have more time to devote to public service and I think that this would be a wonderful way to utilize my experience and training.

Ivor E. Samson

Partner

Ivor Samson has thirty years of experience in all aspects of general litigation. He is chair of the San Francisco office Litigation practice and is regularly brought into cases in order to try them. He has been lead trial counsel in over thirty-five cases that were tried to a verdict, including both bench and jury trials as well as protracted and complex administrative proceedings. He has represented clients in Arizona, Nevada, Texas, Wyoming, Kansas and California in matters involving commercial disputes, direct and inverse condemnation, real estate, insurance bad faith, land use, government contracts, labor and employment, and administrative law.



Ivor's practice emphasizes all aspects of litigation and trial across a broad range of subject areas. For example, he won a nine-week eminent domain jury trial resulting in an award of \$27.5 million, more than double what had been offered. He also won a defense verdict in an eleven-week breach of contract jury trial that was named as one of the Daily Journal's top ten defense verdicts of 2003.

Most recently, after a three-week bench trial, he won a defense verdict in a real estate breach of contract case resulting in the return of our client's security deposit and the award of all of the client's \$2.4 million in attorneys' fees. He also obtained a \$19 million judgment on behalf of three Haitian women in a pro bono human rights case for which he was named a 2007 California Lawyer of the Year.

Ivor has a history of involvement in community affairs. He has been elected to the Lafayette City Council three times, where he has served as mayor and vice mayor. Previously, he was appointed to the Lafayette Planning Commission and also served as president of the Lafayette Homeowners' Council. He was named as Lafayette's 2007 Citizen of the Year. Additionally, he serves as an adjunct professor of trial advocacy at John F. Kennedy University Law School and is a member of the Edward J. McFetridge American Inn of Court.

Organizations

Ivor is a member of the Association of Business Trial Lawyers and the American Bar Association Litigation Section.

Education

- Berkeley Law School, University of California, 1972, J.D.
- London School of Economics and Political Science, 1968, MSC
- University of California, 1967, B.A.

Bar Admissions / Qualifications

- California
- U.S. Court of Appeals for the Ninth Circuit
- U.S. District Court for the Central District of California
- U.S. District Court for the Eastern District of California
- U.S. District Court for the Northern District of California

**CONTRA COSTA LAFCO
REGULAR/ALTERNATE PUBLIC MEMBER
SUGGESTED INTERVIEW QUESTIONS**

1. Briefly describe your background and experience as it relates to the position of Public Member on LAFCO and what motivated you to consider service on LAFCO.
2. What knowledge/experience do you have regarding organization and operation of local government (i.e., cities, the County, special districts)?
3. LAFCO is simultaneously responsible for ensuring logical and orderly boundaries that lead to growth *and* for the preservation of agriculture and open space. How do you believe that this incongruity can be best resolved?
4. The LAFCO Public Members are expected to represent the broadest interest of the public. How do you interpret and how will you meet this objective?
5. The LAFCO Public Members cannot be employees or officers of the County or any city or special district within the County - this includes service on an advisory body to the County, a city or special district in Contra Costa County. Would appointment to LAFCO present any potential conflicts?
6. LAFCO usually meets on the second Wednesday of each month at 1:30 pm. Would you have any difficulty attending the meetings?
7. In our efforts to become a paperless agency, we frequently communicate electronically (i.e., send e-mails and links to websites, transmit PDF and Word documents, etc.). Do you have regular access to e-mail and the Internet?
8. Those of us who are conducting this interview are currently involved in LAFCO. What questions do you have of us that would help in your understanding of LAFCO?